

# Deficiency exam Economics

Brochure and regulations deficiency exam  
Economics 2022-2023



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APPLIED SCIENCES

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## Deficiency exam Economics

Brochure and regulations deficiency exam Economics 2022-2023  
Student Enrolment Centre / Special Admissions  
The Hague University of Applied Sciences, October 2021

# Brochure

## Whom is it intended for?

For some programmes, you need to have taken Economics as exam subject in order to be eligible for admission. If you are lacking such a mandatory subject, this is called a deficiency. By law you need to make up for this deficiency first before you can start with your bachelor programme.

## Deficiency exam Economics

If you lack Economics as a mandatory subject, we offer an exam at the Hague University of Applied Sciences in English. The exam consists of 25 multiple-choice questions and takes about 30-45 minutes. If you answer 18 or more questions correctly, you have passed this exam.

The level of the exam is comparable to the Dutch HAVO level exam. You need to take this exam in the same language as the programme you have applied for.

With the right qualification *and* passing the Economics exam, you will make up your deficiency for the subject Economics. This combination will meet the educational requirement for admission to an Associate's Degree programme or a 4-year bachelor programme. The deficiency exam Economics of the Hague University of Applied Sciences does not provide admission to a 3-year bachelor programme.

## Preparation

You can prepare for the exam by studying the textbook 'Samengevat' (author J.P.M. Blaas, Uitgeverij ThiemeMeulenhoff BV, ISBN 9789006078688, July 2011 or ISBN 9789006107210, June 2016). You are advised to study the entire textbook as you can be questioned on anything from that book. THUAS does not offer any preparation courses for this exam. Keep in mind, the preparation material is only available in Dutch.

## Date, location and costs

The test will be held on **24 August 2022**. You take the deficiency exam Economics at the main building of The Hague University of Applied Sciences, 75 Johanna Westerdijkplein in The Hague. If this is not possible for compelling reasons (such as national or regional corona measures in the Netherlands, you take the deficiency exam at home via proctoring.

The exam fee is €50 which you will need to pay at registration via iDeal or credit card. You cannot resit and/or reschedule this exam.

You can apply [here](#) if you want to register for the deficiency exam Economics.

## Lacking other mandatory subject(s)

The Hague University of Applied Sciences does not offer other deficiency exams. We do accept some other certificates, but most of these can only be obtained after sitting an exam in the Netherlands. On [our website](#), you can find out which other certificates are accepted by The Hague University of Applied Sciences.

## Contact details

If you have any questions about making up for mandatory subjects, please contact the Special Admissions team on [bit@hhs.nl](mailto:bit@hhs.nl) or by phone +31 (0)70 445 8585. Please mention your student number.

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# Regulations deficiency exam Economics

## 1. Admission to the examination

A candidate may sit the deficiency exam Economics if he/she:

- Has applied in Studielink for a bachelor programme;
- Has registered for the deficiency exam Economics and has paid the exam fee;
- Can present a valid identification document as listed below, namely:
  - a passport or identity card of one of the EU/EEA countries or Switzerland, or
  - a Dutch driving licence, or
  - a Dutch residence permit, or
  - a Dutch W-document (issued to asylum seekers)
  - a Privileged Person's Identity Card (Geprivilegieerdendocument – issued to persons with diplomatic status).

Important: do not forget to take one of the above valid types of proof of identity with you to the examination. We regret that you cannot sit the deficiency exam Economics without this proof of identity.

## 2. Location of exam

The deficiency exam Economics is taken in the main building of The Hague University of Applied Sciences, 75 Johanna Westerdijkplein in The Hague.

If it is not possible for compelling reasons (such as national or regional corona measures in the Netherlands) to have the deficiency exam take place at The Hague University of Applied Sciences, the deficiency exam will be offered via proctoring. This means that you take the exam from home, on your own laptop / computer, under digital supervision (also called proctoring). The computer or laptop must be equipped with a microphone and a webcam. The proctoring software only works in the free browser Google Chrome. A system check is performed one week before the deficiency exam. The candidate is responsible for arranging equipment that meets these requirements and for completing the required check on time. Having a stable internet connection is also the responsibility of the candidate.

## 3. Result

The results will be sent by e-mail one day after taking the exam. With the right qualification *and* passing the Economics exam, you will make up your deficiency for the subject Economics. This combination will meet the educational requirement for admission to an Associate's Degree programme or a 4-year bachelor programme. The deficiency exam Economics of the Hague University of Applied Sciences does not provide admission to a 3-year bachelor programme.

If the candidate takes the exam at The Hague University of Applied Sciences, the result sent by NOA-V is final. If the candidate takes the exam via proctoring, the candidate will receive a preliminary result from NOA-VU. Proctorexam's findings have yet to be assessed. The final result will be sent by e-mail by THUAS within 2 weeks after the exam. If the findings of Proctorexam give cause to do so, eg if the webcam or screen sharing did not work during the entire exam, or if other rules were not followed, the result cannot be determined.

## 4. Exemption from the deficiency exam Economics

The Hague University of Applied Sciences will not accept results taken at any other educational institution. A previously obtained result of the deficiency exam at The Hague University of Applied Sciences will also not provide any right to exemption.

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## 5. Validity of a passed deficiency exam Economics

The deficiency exam is not valid nationally. If the deficiency exam was successfully passed in 2022, with the right qualification, this result shall only be valid for admission to an Associate's Degree programme or a 4-year bachelor programme for the academic year 2022-2023.

## 6. Level of the deficiency exam Economics

The level of the exam is comparable to the Dutch HAVO level exam. The candidate will take this exam in the same language as the programme you have applied for. Keep in mind, the preparation material is only available in Dutch.

## 7. Resit

The deficiency exam Economics of The Hague University of Applied Sciences will be held once every year. You cannot resit and/or reschedule this exam.

## 8. Cancellation

If a candidate is unable to or chooses not to sit the deficiency exam, he may cancel free of charge up to one week before the examination date. He will then receive a full refund of the examination fee.

## 9. Changing degree programme

If a candidate wishes to change the degree programme after sitting the deficiency exam (but before the degree programme has started), he must send an email to [bit@hhs.nl](mailto:bit@hhs.nl). He needs to inform team Special Admissions if he has applied for another programme where he is also lacking Economics as a mandatory subject.

## 10. Functional impairments

Candidates with a functional impairment may request adapted facilities. These may take the form of additional examination time and/or increased tasks and/or using a hard-copy examination. A request stating the desired adaptations must be submitted to the Special Intake and Admissions team by emailing [bit@hhs.nl](mailto:bit@hhs.nl) no later than 1 July 2022. This also applies in the case of dyslexia, in which case a copy of the official dyslexia certificate must be included with the request. Requests will be assessed by a student counsellor.

## 11. Appeals and complaints

If the candidate does not agree with the result of the aptitude test or has a complaint, he can submit a complaint or appeal to the Examination Appeals Board. This appeal must be submitted to the Legal Protection Desk via e-mail: [loketrechtsbescherming@hhs.nl](mailto:loketrechtsbescherming@hhs.nl).

The term for submitting an appeal is 6 weeks. The appeal must be motivated and a copy of the decision and any other supporting documents must be enclosed. Inspection of the test is not possible.

## 12. Rules during the examination

I. Candidates must be present in the examination room and have taken their designated seats by the scheduled start time. Candidates who arrive after the start time will be denied entry. The Hague University of Applied Sciences shall not accept responsibility for cases of force majeure that prevent candidates from being present on time.

II. Candidates are permitted to leave the examination room early on condition that they do so quietly. Candidates are not permitted to return to the examination room once they have left. After leaving the examination room, candidates must immediately move out of earshot of the examination room.

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**III.** Candidates are not permitted to visit the toilet during the examination.

**IV.** Mobile phones must be switched off during the examination. Candidates are not permitted to wear (smart) watches during examinations. Watches, smart devices and (switched off) mobile phones must be stowed in a bag.

**V.** No items are permitted on tables except for drinks bottles.

**VI.** The candidate may only have the digital test environment open during the exam. He may not make use of things that could be used as aids except scratch paper and a simple calculator (no graphing calculator). The candidate is also not allowed to wear headphones or earphones.

**VII.** Upon starting the examination, candidates shall place their valid proof of identity (passport, identity card, residence document or Dutch driving licence) on the table in front of them so it is visible to the invigilator, or to clearly show the valid proof of identity if Proctorexam asks for this.

**VIII.** After the examination has started, candidates are not permitted to communicate verbally or non-verbally or exchange paper with one another.

**IX.** Candidates may only start the examination when the invigilator/Proctorexam has given the signal to do so.

**X.** The candidate is allowed to use a simple calculator during the deficiency exam. The candidate needs to bring the calculator himself to the exam. A graphing calculator is not permitted.

**XI.** If a candidate is suspected of committing an irregularity or fraud during the examination, the invigilator or staff member will note this on an official report and may submit evidence if necessary. The candidate will be given the opportunity to finish the examination.

'Fraud' is understood to mean any act or omission by the candidate that is intended to partially or entirely hinder or render impossible the formation of an accurate assessment of the candidate's and/or his/her fellow candidate's knowledge, understanding and skills.

An 'irregularity' is understood to mean any actions taken by the candidate constituting a deviation from the examination rules. The invigilator or staff member will submit an official report, which will record as a minimum what the invigilator or staff member has observed in order to suggest that an incidence of fraud/irregularity has occurred. The invigilator or staff member will inform the Admissions Committee of the suspected fraud/irregularity and submit the official report. Within fifteen working days of receiving this notification, the Admissions Committee will establish whether fraud has been committed and will give the candidate an opportunity for their view to be heard.

If further investigation is necessary, the Admissions Committee may decide to extend the fifteen working day-deadline and will notify the candidate of this decision in good time; the written notification of this decision will also include possible sanctions that could be imposed.

If fraud or irregularity is not discovered until after the examination has finished, the Admissions Committee may declare the examination result invalid, or determine that the candidate must sit a new examination. The lecturer and/or invigilator will notify the Admissions Committee of the irregularity/suspected fraud in writing.

Once the candidate has been informed of the report that was drawn up, an interview will be held in which he/she is given an opportunity to state his/her side of the story. The Admissions Committee will arrive at its decision and put it in writing. The candidate will then be informed of this decision.

Depending on the severity of the fraud committed, including repeated fraud, the Admissions Committee may impose any of the following sanctions:

- a. Declaration of (part of) the examination in question as invalid
- b. Exclusion from sitting the examination in question for a maximum of one year
- c. Exclusion from a number of examinations, to be determined by the Examination Board, for a maximum of one year
- d. A combination of the measures stated above.

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If the candidate does not agree with the decision of the Admission Committee, the candidate can appeal to the Examination Appeals Board. This appeal must be submitted to the Legal Protection Desk via e-mail: [loketrechtsbescherming@hhs.nl](mailto:loketrechtsbescherming@hhs.nl). The term for submitting an appeal is 6 weeks. The appeal must be motivated and a copy of the decision and any other supporting documents must be enclosed.

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