

# Regulations Admissions Tests

**21+ Admissions test & Economics deficiency exam**



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Enrolment Centre / Special Admissions  
Admissions academic year 2021-2022

**THE HAGUE**  
UNIVERSITY OF  
APPLIED SCIENCES

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## 1. Admission to the examination

A candidate may sit the 21 + Admissions Test if he/she:

- Will be 21 or over on 31 August 2021;
- Has applied in Studielink for a bachelor program;
- Has registered for the 21+ Admissions Test and has paid the exam fee;
- Can present a valid identification document as listed below , namely:
  - a passport or identity card of one of the European Union Member States, Norway, Iceland, Liechtenstein or Switzerland, or
  - a Dutch driving licence, or
  - a Dutch residence permit, or
  - a Dutch W-document (issued to asylum seekers) or a Privileged Person's Identity Card (Geprivilegieerdendocument – issued to persons with diplomatic status).

Important: do not forget to take one of the above valid types of proof of identity with you to the examination. We regret that you cannot sit the Admissions Test without this proof of identity.

A candidate may sit the deficiency exam Economics if he/she:

- Has applied in Studielink for a bachelor program;
- Has registered for the deficiency exam Economics via the digital application form and has paid the exam fee;
- Can present a valid identification document as listed below , namely:
  - a passport or identity card of one of the European Union Member States, Norway, Iceland, Liechtenstein or Switzerland, or
  - a Dutch driving licence, or
  - a Dutch residence permit, or
  - a Dutch W-document (issued to asylum seekers) or a Privileged Person's Identity Card (Geprivilegieerdendocument – issued to persons with diplomatic status).

Important: do not forget to take one of the above valid types of proof of identity with you to the examination. We regret that you cannot sit the Admissions Test without this proof of identity.

## 2. Language requirements

Candidates applying for a degree programme taught in English must, in addition to a successfully completed 21+ Admission Test, demonstrate sufficient proficiency in English. The Hague University of Applied Sciences accepts a TOEFL / IELTS / Cambridge / TOEIC certificate valid on September 1, 2021. For more information about minimum scores and other requirements, see the website: <https://www.thehagueuniversity.com/study-choice/applications-finances-and-moving-here/applying/entry-requirements>.

Candidates applying for a degree programme taught in Dutch and who do not have Dutch nationality must meet the Dutch language requirement by obtaining the NT2 program II certificate. More information can be found on the DUO website.

## 3. Location of exam

In principle, the 21+ Admissions Exam and deficiency exam Economics are taken in the main building of The Hague University of Applied Sciences, 75 Johanna Westerdijkplein in The Hague.

If it is not possible for compelling reasons (such as national or regional corona measures) to have the 21+ Admission Test and / or Economics deficiency exam take place at The Hague University of Applied Sciences, the 21+ Admission Test will be offered via proctoring. This means that you take the exam from home, on your own laptop / computer, under digital supervision (also called proctoring). The computer or laptop must be equipped with a microphone and a webcam. The proctoring software only works in the free browser Google Chrome. A system check is performed one week before the 21+ Test. The candidate is responsible for arranging equipment that meets these requirements and for completing the required check on time. Having a stable internet connection is also the responsibility of the candidate.

#### **4. Result**

The results will be sent by e-mail by NOA-VU one day after taking the exam. In the report, the performance for each subtest is shown in addition to the minimum requirements for the desired study program at The Hague University of Applied Sciences. The Hague University of Applied Sciences only receives the final assessment of the admission test, not the entire report. On the basis of these results, the HHS sets the candidate's preliminary training 'Colloquium Doctum' to pass or fail. If the candidate takes the exam at The Hague University of Applied Sciences, the result sent by NOA-V is final.

If the candidate takes the exam via proctoring, the candidate will receive a preliminary result from NOA-VU. Proctorexam's findings have yet to be assessed. The final result will be sent by e-mail by the HHS within 2 weeks after the exam. If the findings of Proctorexam give cause to do so, eg if the webcam or screen sharing did not work during the entire exam, or if other rules were not followed, the result cannot be determined.

#### **5. Exemption from the Admissions Test**

The Hague University of Applied Sciences will not accept 21+ Admissions Tests taken at any other institution. Grades obtained previously at The Hague University of Applied Sciences will also not provide any right to exemption.

#### **6. Validity of a passed 21+ Admissions Test**

The 21+ Admissions Test is not valid nationally. If the 21+ Admissions Test was successfully passed in 2021, this shall only be valid for admission to degree programmes at The Hague University of Applied Sciences and for intake in the 2021-2022 academic year.

#### **7. Level of the 21+ Admissions Test**

The 21+ Admissions Test tests generally whether your general intellectual abilities correspond to the required level for the desired Bachelor's degree programme. The ability examination consists of eight sub-tests, and the results of particular components may be more heavily weighted depending on the chosen degree programme.

In terms of level, the Economics deficiency exam is comparable to the HAVO final exam.

#### **8. Resit**

Candidates may only sit the aptitude test or the deficiency exam Economics once within an academic year. There is no possibility or right to resit.

#### **9. Cancellation**

A candidate who cancels attendance at least 2 hours before the aptitude test, may move the date of the examination to another examination date on which spaces are available free of charge. If the candidate cancels his attendance for the final examination date before 1 September, he cannot choose to resit at another time and there will be no refund of the exam fee. If the candidate has not taken the test without timely cancellation or due to force majeure, the test may be taken on another date, subject to availability, for which the examination fee must be paid again.

If a candidate is unable to or chooses not to sit the 21+ Admissions Test or the deficiency exam Economics, he may cancel free of charge up to one week before the examination date. He will then receive a full refund of the examination fee.

## 10. Changing degree programme

If a candidate wishes to change the degree programme after registering for the 21+ Admissions Test he needs to send an email to [bit@hhs.nl](mailto:bit@hhs.nl) at least 1 week before exam day. An enrollment request for the new degree program must also have been submitted in Studielink.

If a candidate wishes to change the degree programme after sitting the aptitude test (but before the degree programme has started), he must send an email to [bit@hhs.nl](mailto:bit@hhs.nl). It is not possible to sit the examination again. THUAS will need to recalculate the result of the examination. As the weighting of the sub-tests depends on the chosen degree programme, the result may turn out differently. Please note: if you switch to a degree programme taught in a different language, THUAS will recalculate the result of the examination and you have to fulfill the language requirement if applicable. The latter applies to candidates who do not have Dutch nationality, and for candidates with Dutch nationality who switch from a Dutch-taught programme to an English-taught programme.

## 11. Functional impairments

Candidates with a functional impairment may request adapted facilities. These may take the form of additional examination time and/or increasing the tasks and/or using a hard-copy examination. A request stating the desired adaptations must be submitted to the Special Intake and Admissions team by emailing [bit@hhs.nl](mailto:bit@hhs.nl) no later than two weeks before the examination date. This also applies in the case of dyslexia, in which case a copy of the official dyslexia certificate must be included with the request. Requests will be assessed by a student counsellor.

Candidates who are granted additional facilities will take the aptitude test on a date to be determined by the HHS.

## 12. Appeals and complaints

If the candidate does not agree with the result of the aptitude test / deficiency exam Economics or has a complaint, he can submit a complaint or appeal to the Examination Appeals Board. This appeal must be submitted to the Legal Protection Desk via e-mail: [loketrechtsbescherming@hhs.nl](mailto:loketrechtsbescherming@hhs.nl). The term for submitting an appeal is 6 weeks. The appeal must be motivated and a copy of the decision and any other supporting documents must be enclosed. Inspection of the test is not possible.

## 13. Rules during the examination

- I. Candidates must be present in the examination room and have taken their designated seats by the scheduled start time. Candidates who arrive after the start time will be denied entry. The Hague University of Applied Sciences shall not accept responsibility for cases of force majeure that prevent candidates from being present on time.
- II. Candidates are permitted to leave the examination room early on condition that they do so quietly. Candidates are not permitted to return to the examination room once they have left. After leaving the examination room, candidates must immediately move out of earshot of the examination room.
- III. Candidates are not permitted to visit the toilet during the examination.
- IV. Mobile phones must be switched off during the examination. Candidates are not permitted to wear watches during examinations. Watches and (switched off) mobile phones must be stowed in a bag. It is not permitted to wear earplugs.
- V. No items are permitted on tables except for drinks bottles.
- VI. The candidate may only have the digital test environment open during the exam. He may not make use of things that could be used as aids. This includes, but is not limited to: scratch paper, calculator, (smart) watch and (digital) dictionary. The candidate is also not allowed to wear headphones or earphones.

- VII.** The candidate may use an ordinary (simple) calculator for the Economics deficiency exam. The candidate must bring this calculator himself. A graphing calculator is not allowed.
- VIII.** Upon starting the examination, candidates shall place their valid proof of identity (passport, identity card, residence document or Dutch driving licence) on the table in front of them so it is visible to the invigilator, or to clearly show the valid proof of identity if Proctorexam asks for this.
- IX.** After the examination has started, candidates are not permitted to communicate verbally or non-verbally or exchange paper with one another.
- X.** Candidates may only start the examination when the invigilator/Proctorexam has given the signal to do so.
- XI.** If a candidate is suspected of committing an irregularity or fraud during the examination, the invigilator or staff member will note this on an official report and may submit evidence if necessary. The candidate will be given the opportunity to finish the examination. 'Fraud' is understood to mean any act or omission by the candidate that is intended to partially or entirely hinder or render impossible the formation of an accurate assessment of the candidate's and/or his/her fellow candidate's knowledge, understanding and skills.

An 'irregularity' is understood to mean any actions taken by the candidate constituting a deviation from the examination rules. The invigilator or staff member will submit an official report, which will record as a minimum what the invigilator or staff member has observed in order to suggest that an incidence of fraud/irregularity has occurred. The invigilator or staff member will inform the Admissions Committee of the suspected fraud/irregularity and submit the official report. Within fifteen working days of receiving this notification, the Admissions Committee will establish whether fraud has been committed and will give the candidate an opportunity for their view to be heard.

If further investigation is necessary, the Admissions Committee may decide to extend the fifteen working day-deadline and will notify the candidate of this decision in good time; the written notification of this decision will also include possible sanctions that could be imposed.

If fraud or irregularity is not discovered until after the examination has finished, the Admissions Committee may declare the examination result invalid, or determine that the candidate must sit a new examination. The lecturer and/or invigilator will notify the Admissions Committee of the irregularity/suspected fraud in writing.

Once the candidate has been informed of the report that was drawn up, an interview will be held in which he/she is given an opportunity to state his/her side of the story. The Admissions Committee will arrive at its decision and put it in writing. The candidate will then be informed of this decision.

Depending on the severity of the fraud committed, including repeated fraud, the Admissions Committee may impose any of the following sanctions:

- a. Declaration of (part of) the examination in question as invalid
- b. Exclusion from sitting the examination in question for a maximum of one year
- c. Exclusion from a number of examinations, to be determined by the Examination Board, for a maximum of one year
- d. A combination of the measures stated above.

If the candidate does not agree with the decision of the Admission Committee, the candidate can appeal to the Examination Appeals Board. This appeal must be submitted to the Legal Protection Desk via e-mail: [loketrechtsbescherming@hhs.nl](mailto:loketrechtsbescherming@hhs.nl). The term for submitting an appeal is 6 weeks. The appeal must be motivated and a copy of the decision and any other supporting documents must be enclosed.